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**RESEARCH ASSISTANT  
6 MONTHS FIXED-TERM CONTRACT  
HEAD OFFICE – OBSERVATORY**

The Desmond Tutu HIV Foundation (DTHF) is a registered non-profit organisation focused on the pursuit of excellence in research, treatment, training and prevention of HIV and related infections in Southern Africa.

We have fantastic job opportunities across our businesses for talented people wanting to realize their full potential. Could that be you? If so, we invite you to explore the possibility of joining us to play your part in Desmond Tutu HIV-Foundations' exciting future.

This six (6) months position will be based at Head Office (Observatory). The post will form part of the Adolescent and Youth Health Policy Short Course (AYHP SC) registered at the University of Cape Town (UCT) run by the DTHF with the London School of Hygiene & Tropical Medicine (LSHTM). The aim of the short course is to improve the health and wellbeing of adolescents in South Africa, through increasing capacity to implement interventions included in national policies. The Research Assistant will be expected to conduct a literature review on the overall health situation among adolescents in South Africa, and social determinants that drive the key problems in South Africa. This work will include materials from the 2017 and 2018 courses, placing it in context of adolescent health policy in South Africa. The results will be included in a session at the AYHP 2018 as an oral presentation and further produced as a written publication and/or journal article.

**Requirements:**

- Tertiary qualification in Health or Social Sciences or related field (Honours and Master's Degree advantageous)
- At least two years research experience, in particular, involving the analysis and synthesis of quantitative data
- Previous work experience in the relevant fields and with adolescents
- Proficiency in MS Office
- Excellent interpersonal and listening skills
- Excellent communication (Written and Oral)
- Inquisitive and non-judgmental attitude
- Demonstrated ability to work collaboratively as well as independently
- Excellent organizational and planning skills
- Ability to maintain a high level of confidentiality at all times
- Ability to work well under pressure and to maintain effectiveness during changing conditions

**Responsibilities:**

- To review, analyze and summarize existing data and information from government and academic sources in order to present the most important health conditions affecting young people (10-24 years old) in South Africa, and the most important social determinants of their health in the South African national context. This would include epidemiologic, demographic and socio-economic data disaggregated by age and gender, highlighting population groups at most risk and regional/provincial differences.
- To contribute to a presentation of this data and information in the session on the health situation among adolescents and social determinants that drive the key problems in South Africa at the 2018 short course.

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Association Incorporated under Section 21: Registration No: 1999/005072/08  
Public Benefit No: 18/11/12/51 NPO Ref No. 148-956  
Directors: Prof R Wood; Prof L-G Bekker; Ms Z Ebrahim; Ms T Tutu-Gxashe;  
Mr P Grant; Ms M K Ndebele; Mr C Abrahams  
[www.desmondtutuhivfoundation.org.za](http://www.desmondtutuhivfoundation.org.za)

- To produce a written publication(s) on above.
- Support the implementation as required of the short course.
- Attend meetings as required for short course.
- Submit regular update of activities and progress.

**Values fit: Passion Innovation Progress Integrity Respect Excellence**

To apply, quote Job reference, submit CV, motivation letter with certified copy of highest qualification and details of three (3) current contactable referees to: Attention HR Manager [Jobs@hiv-research.org.za](mailto:Jobs@hiv-research.org.za) by 14<sup>th</sup> June 2018 Job reference: #DTHF/C032. Incomplete applications will not be considered. Only on-line applications submitted via our jobs portal will be considered.

*NB: Only short-listed candidates will be contacted. We are committed to equity in our employment practices. It is our intention to appoint individuals with the aim of meeting our equity objectives. We reserve the right not to appoint if no suitable candidates are identified.*

I understand and accept that, by applying for this role, I authorise Desmond Tutu HIV Foundation in its capacity as employer, to access my personal information stored, and to utilise said information for recruitment purposes for this role.

*This job may be removed before it expires.*

*If you have not heard from us within two weeks after the closing date please consider your application as unsuccessful.*

*Desmond Tutu HIV Foundation is a child friendly organisation committed to the protection of children.*

**For more information about the organization please visit our website at [www.desmondtutuhivfoundation.org.za](http://www.desmondtutuhivfoundation.org.za)**