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**WOMAN OF WORTH FACILITATOR X3
FIXED TERM CONTRACT ENDS 31ST MARCH 2019
PHILIPPI VILLAGE
SALARY R6 800.00 p/m**

The Desmond Tutu HIV Foundation (DTHF) is a registered non-profit organisation focused on the pursuit of excellence in research, treatment, training and prevention of HIV and related infections in Southern Africa.

We have fantastic job opportunities across our businesses for talented people wanting to realize their full potential. Could that be you? If so, we invite you to explore the possibility of joining us to play your part in Desmond Tutu HIV-Foundations' exciting future.

Main Purpose

To facilitate daily Women of Worth empowerment workshops with young women (aged 19-24 years) at various community venues in the Mitchell's Plain/Klipfontein Sub-districts.

Empowerment workshop content will include career building, sexuality, health and wellness, gender-based violence and general life skills.

Requirements:

- Post matric qualification; Communication or related Diploma advantageous
- 2-3 years facilitation experience
- Female, between the age of 25-33 years
- Knowledge of public health and community resources
- Computer literate: Proficient in Ms Office (Word, Excel, PowerPoint)
- Good oral/written communication; proficiency in English and Afrikaans and/or isiXhosa essential
- Applicants must live in or be prepared to work in the Mitchell's Plain/Klipfontein area
- Comfortable leading conversations on numerous topics, including those considered controversial or sensitive to the general public
- Able to be open-minded about responses and put aside personal beliefs and opinions
- Ability to commute independently to workshop venues
- Ability to develop and maintain close and effective relationships with local partnering organizations
- Good planning, problem solving and organizational skills
- Ability to reliably work normal office hours (08h00 – 17h00) and flexible hours when required
- Capable of multitasking and applying new skills and knowledge

Advantageous:

- Training related to HIV/AIDS and/or Sexual Reproductive Health and Rights

PASSION | INNOVATION | PROGRESS

Association incorporated under Section 21 registration no. 1999/005072/08 : NPO no. 148-956

Public Benefit no. 18/11/12/51

Directors: Prof R Wood; Prof L-G Bekker;

Ms Z Ebrahim(Chair); Ms T Tutu-Gxashe; Mr P Grant; Ms M K Ndebele; Mr C Abrahams; Dr M Sienaert

www.desmondtutuhivfoundation.org.za

- Valid driver's License and own motor vehicle (Ability to commute independently to workshop venues)

Responsibilities:

- The Women of Worth Instructors will be responsible for the establishment and support of daily empowerment workshops in the Klipfontein-Mitchell's Plain (K-MP) Health sub-district
- Required to facilitate 2-3 workshops per day of 2-3 hours each, 5 days a week.
- Undergoing extensive facilitation, content and sensitivity training prior to and throughout the project period. This can include attendance at training workshop as well as self-study of the materials provided.
- Ensure that the workshops have all the resources and props required for the session (and bring these materials to the session) – these are to be prepared well in advance
- Maintaining high energy in the workshops and creation of an affirmative and safe, open space.
- Moderation of participant assignments where required.
- Facilitation of the resource centre ("Power House") during non-workshop based working hours (includes assisting participants in their assignments or resource search, answering questions related to the workshops, and keeping the Power House in an orderly state)
- Ensure that study participants are well supported in and out the sessions (includes administration of social media, responding to emails, individual feedback when required, provision of referrals to relevant organisations and helplines, or clinics)
- Stakeholder relationship management: working with the community figures to ensure successful implementation of the workshops and dealing with funder visits.
- Meaningful and weekly reporting on project implementation.
- Support for the research aspects of the project, including data collection through the biometric system and administration of 6 monthly questionnaires
- Ensure clubs are implemented according to the Women of Worth facilitation guide
- Support other facilitators that are experiencing challenges and work as a team to ensure the workshops run smoothly.
- Ensure that quarterly district meetings with facilitators take place

Values fit: Passion Innovation Progress Integrity Respect Excellence

To apply, quote Job reference, submit CV, motivation letter with certified copy of highest qualification and details of three (3) current contactable referees to: Attention HR Manager Jobs@hiv-research.org.za by 24th November 2017, Job reference: #DTHF/C109. Incomplete applications will not be considered. Only on-line applications will be accepted.

NB: Only short-listed candidates will be contacted. We are committed to equity in our employment practices. It is our intention to appoint individuals with the aim of meeting our equity objectives. We reserve the right not to appoint if no suitable candidates are identified.

I understand and accept that, by applying for this role, I authorise Desmond Tutu HIV Foundation in its capacity as employer, to access my personal information stored, and to utilise said information for recruitment purposes for this role.

This job may be removed before it expires.

If you have not heard from us within two weeks after the closing date please consider your application as unsuccessful.

Desmond Tutu HIV Foundation is a child friendly organisation committed to the protection of children.

For more information about the organisation please visit our website at www.desmondtutuhivfoundation.org.za