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**Women of Worth Instructors x 2**  
**20 Months Fixed Term Contract**  
**Philippi Village**  
**Salary R6, 500.00p/m**

**The Desmond Tutu HIV Foundation (DTHF) is a registered non-profit organisation focused on the pursuit of excellence in research, treatment, training and prevention of HIV and related infections in Southern Africa.**

We have fantastic job opportunities across our businesses for talented people wanting to realize their full potential. Could that be you? If so, we invite you to explore the possibility of joining us to play your part in Desmond Tutu HIV-Foundations' exciting future.

**Main Purpose**

To facilitate monthly Women of Worth empowerment workshops with young women (aged 19-24 years) at various community venues in the Mitchell's Plain/Klipfontein Sub-district. Workshop content will include career building, sexuality, health and wellness, gender-based violence and general life skills.

**Requirements:**

- Female, between the age of 25-33 years
- Diploma, although undergraduate degree is preferable.
- 2-3 years facilitation experience.
- Knowledge of public health and community resources
- Computer literate: Ms Office (Word, Excel, PowerPoint)
- Applicants must live or be prepared to work in the Mitchell's Plain/Klipfontein area (3 positions are reserved for applicants that live in the area)
- An extrovert personality, with a sense of drama will be advantageous.
- Comfortable leading conversations on numerous topics, including topics considered controversial or sensitive. Able to be open-minded about responses and put aside personal beliefs and opinions.
- Ability to commute independently to workshop venues
- Ability to develop and maintain close and effective relationships with local partnering organizations
- Good interpersonal and planning and organising skills
- Good oral/written communication; proficiency in Afrikaans essential
- Good Planning, problem solving and organizational skills
- Ability to work flexible hours
- Capable of multitasking, apply new skills and knowledge
- Valid Drivers License and own motor vehicle

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PASSION | INNOVATION | PROGRESS

Association incorporated under Section 21 registration no. 1999/005072/08 : NPO no. 148-956  
Public Benefit no. 18/11/12/51

Directors: Prof R Wood; Prof L-G Bekker;

Ms Z Ebrahim(Chair); Ms T Tutu-Gxashe; Mr P Grant; Ms M K Ndebele; Mr C Abrahams; Dr M Sienaert

[www.desmondtutuhivfoundation.org.za](http://www.desmondtutuhivfoundation.org.za)

**Advantageous:**

- Training related to HIV/AIDS and/or Sexual Reproductive Health and Rights advantageous.

**Responsibilities:**

- The Women of Worth Instructors will be responsible for the establishment and support of daily empowerment workshops in the Klipfontein-Mitchell's Plain (K-MP) Health sub-district
- Required to facilitate 2-3 workshops per day, 5 days a week.
- Undergoing extensive facilitation, content and sensitivity training prior to and throughout the project period. This can include attendance at training workshop as well as self-study of the materials provided.
- Ensure that the workshops have all the resources and props required for the session (and bring these materials to the session)
- Maintaining high energy in the workshops and creation of an affirmative and safe, open space.
- Moderation of participant assignments where required.
- Facilitation of the resource centre ("Power House") during non-workshop based working hours (includes assisting participants in their assignments or resource search, answering questions related to the workshops, and keeping the Power House in an orderly state)
- Ensure that workshop participants are well supported in and out the sessions (includes responding to emails, individual feedback when required, provision of referrals to relevant organisations and helplines, or clinics)
- Stakeholder relationship management: working with the community figures to ensure successful implementation of the workshops
- Meaningful and weekly reporting on project implementation.
- Support for the research aspects of the project, including data collection through the biometric system and administration of 6 monthly questionnaires
- Ensure clubs are implemented according to the Women of Worth model
- Support other facilitators that are experiencing challenges and work as a team to ensure the workshops run smoothly.
- Ensure that quarterly district meetings with facilitators takes place

**Values fit: Passion Innovation Progress Integrity Respect Excellence**

To apply, quote Job reference, submit CV, motivation letter with certified copy of highest qualification and details of three (3) current contactable referees to: Attention HR Manager [Jobs@hiv-research.org.za](mailto:Jobs@hiv-research.org.za) by 7<sup>th</sup> April 2017, Job reference: #DTHF/C068. Incomplete applications will not be considered.

*NB: Only short-listed candidates will be contacted. We are committed to equity in our employment practices. It is our intention to appoint individuals with the aim of meeting our equity objectives. We reserve the right not to appoint if no suitable candidates are identified.*

I understand and accept that, by applying for this role, I authorise Desmond Tutu HIV Foundation in its capacity as employer, to access my personal information stored, and to utilise said information for recruitment purposes for this role.

*This job may be removed before it expires.*

*If you have not heard from us within two weeks after the closing date please consider your application as unsuccessful.*

*Desmond Tutu HIV Foundation is a child friendly organisation committed to the protection of children.*

**For more information about the organization please visit our website at [www.desmondtutuhivfoundation.org.za](http://www.desmondtutuhivfoundation.org.za)**